

Rice PTA Board Meeting Minutes
April 19, 2010

The regular meeting of the Rice PTA Board was held at Papacita's Mexican Restaurant on April 19, 2010. The meeting was called to order at 11:34 am by President, Jennifer Deen. A quorum was present.

President's Remarks:

- Jennifer Deen welcomed everyone and thanked Danielle Xirau for her work on the Spring Aluminum Can Drive and Lacy Idrogo for her work on the Spring Book Fair.
- Jennifer announced that our next board meeting will be held at her parents' home on May 17th. Board members should bring salads to share and officers should bring desserts.
- Jennifer announced that the Texas PTA Summer Leadership Seminar will be held this July. Anyone interested in attending should let her know.
- Jennifer reported that Rice student Shezeen Ahmed received a State Level Award of Merit for her Reflections contest artwork and was honored at last Thursday's TISD Board meeting. Mrs. Sturm remarked that there was an article in the newspaper.

Principal's Remarks:

- Jennifer Sturm remarked that the Spring Bookfair was wonderful and thanked everyone for their work.
- Mrs. Sturm reported that attendance has been down and the staff has been trying to encourage better attendance (ribbons, classroom banners, etc). Attendance was especially low after Spring Break and there were 80-90 tardies that week.
- Mrs. Sturm reported that at the beginning of the year there were 779 students enrolled and we are now at 791. That is up over 49 students from last year.
- Mrs. Sturm reported that TAKS testing is in full swing and will continue next week.
- Mrs. Sturm reported that Ashley Rowe and Lisa Schwartz recently attended PYP training and will be working with a consultant in May and this summer to continue training for Rice staff to help make the Rice IB program more like the international program. A parent advisory committee has been started by Mrs. Rowe to assist with this and Carol Foley has been helping to obtain banners to hang in the hallways.
- Mrs. Sturm reviewed the Rice calendar of events for May and stated that Coach Burgamy is working on getting all 3-5th grade students to participate in the Track & Field Days, including the PT classes.
- Mrs. Sturm asked that everyone keep Mrs. Klinger in their prayers. Mrs. Klinger's husband is in hospice care and is not doing well. Mrs. Pytlak is currently substituting in her class.

Secretary's Report:

- Carrie King reported that the minutes of the March 15, 2010 Board Meeting had not yet been approved.

Treasurer's Report:

- Justin Rowe presented the 2009-2010 budget report dated April 19, 2010 (attached hereto). Justin made a motion to accept the report as stated. The motion was seconded, no further discussion was had, and the motion passed.

Committee Reports

Splash Day

- Rhonda Hopkins and Stacey Drew reported that volunteer forms had been passed out and many volunteers are needed. Legacy Hospice has offered to supply the meat for lunch and Traditions will cook, serve, clean-up, and supply the condiments for \$560.00 total (includes both days). They are working on donations from Brookshire's for the buns, chips, and popsicles, and Jason's Deli for the cookies.
- Rhonda and Stacey further reported that whipped cream will be used for the pie toss this year and they plan to ask each class to donate 1 can. They also plan to ask each class to bring pre-filled water balloons. Kristie Copeland has contacted Fresh Country and they will provide an inflatable maze. Volunteers are needed to build a sling shot and water limbo from PVC pipe. They are also in need of 3 water coolers.
- Sponsorship forms and volunteer forms will go home with students this week. Popcorn and pickle sales have gone well but additional popcorn poppers are needed.

Spring Can Drive

- Jennifer Deen reported for Danielle Xirau that Mrs. Litzenberger's class won the competition with 96 pounds. A total of 385 pounds was collected by the school.

Student Awards

- Ruth Davis reported for Michelle Gandy that awards have been ordered and the ceremony is being setup through Mrs. Sturm.

Fifth Grade Graduation

- Jennifer Deen reported for Stefanie Bice that the students will have a fun day at Pinecove on May 3rd and graduation will take place at Robert E. Lee on June 1st.

School Supplies

- Jennifer Deen reported for Susie Loftquist that school supply sales begin May 3rd and will run through June 3rd. Information will be posted on the PTA website.

Hospitality

- Dacia Alford reported that food will be needed for Teachers' Appreciation Week and a sign-up sheet was passed around. Another Jason's Deli fundraiser will take place tomorrow night.

Partner School

- Jennifer Deen reported for Ginger Brandt that the teachers were very appreciative of their Teachers' Appreciation Luncheon and she thanked all of the volunteers who provided food.

Old Business

Acquisitions

- Lynette Maynard reported that new purchases have been made totaling \$5,341.37. A discussion took place regarding funding for a new bullying program.
- Lynette made a motion to approve expending funds for the new bullying program. The motion was seconded, no further discussion was had, and the motion passed.
- A discussion took place regarding the need for a lockbox in the Rice office for PTA funds. Shawn Sheffield agreed to coordinate the building of the lockbox.
- Lynette made a motion to approve expending funds for construction of the new lockbox not to exceed \$250.00. The motion was seconded, no further discussion was had, and the motion passed.
- A discussion took place regarding the need for a new popcorn popper. Research will be done on the need and a future vote will take place via email.

New Business

Nominating Committee

- Stacey Drew reported that almost all of the board positions had been filled. One person is needed to assist with Reflections and environmental projects, a Music Mom/Dad is needed and a second fundraiser position is available. Dawn Bryant volunteers to fill the fundraiser position.
- Stacey announced the executive board:

President - Jenny Romines
Carol Foley - Vice President
Jeanette Pytlak - Secretary
Stacey Drew - Treasurer
Laura Miller - Parliamentarian

Audit Committee

- Jennifer Deen announced that volunteers are needed for next year's audit committee. The following members volunteered: Shawn Sheffield, Lacey Idrogo, and Jennifer Sturm.

Treasurer Motions

- Justin Rowe motion that our 2010-2011 tax free events be the School Supply Sales and Art from the Heart. The motion was seconded, no further discussion was had, and the motion passed.
- Justin presented the proposed 2010-2011 budget (attached hereto). Justin made

a motion to accept the report as stated. The motion was seconded, no further discussion was had, and the motion passed.

- Justin Rowe made a motion to move \$2,000.00 from acquisitions to Splash Day. The motion was seconded, no further discussion was had, and the motion passed.

Announcements

- Jennifer Deen made the following announcements:

Secretaries' appreciation Day	April 21
Teachers' Appreciation Week	May 3-7
General PTA Meeting & Kindergarten Program	May 4
Teachers' Appreciation Luncheon	May 7
PTA Board Meeting at the Garretts' home	May 17
- A discussion took place regarding having a PTA table setup on May 4th during Kindergarten Roundup and the General PTA Meeting for Splash Day volunteers and PTA information.
- Mrs. Sturm announced that the yearbooks were in and Shawn Sheffield did a great job and filled it with lots of pictures.

The meeting was adjourned at 12:36 pm.

Carrie King, Secretary
Jennifer Deen, President

Approved:
Ruth Davis
Stacey Drew
Lynette Maynard

Rice PTA Board Meeting Agenda
April 19, 2010

Call to Order

President's Comments
Principal's Comments
Secretary's Report
Treasurer's Report

Jennifer Deen
Jennifer Sturm
Carrie King
Justin Rowe

Committee Reports

Splash Day
Spring Can Drive
Spring Book Fair
Awards
5th Grade Graduation
School Supplies
Hospitality
Partner School

Rhonda Hopkins
Danielle Xirau
Lacey Idrogo
Michelle Gandy
Stefanie Bice
Susie Lofquist
Dacia Alford
Ginger Brandt/Shea Thomas

Old Business

Acquisitions

Lynette Maynard

New Business

2009-2010 Board Positions
Audit Committee
Tax Free Events for 2010/11
2010/2011 Budget Approval

Stacey Drew
Jennifer Deen
Justin Rowe
Justin Rowe

Announcements

Secretaries' Appreciation Day
Teachers' Appreciation Week
General PTA Meeting & Program by 2nd & 3rd
Teachers' Luncheon
PTA Board Meeting

April 21
May 3-7
May 4
May 7
May 17

2009-2010 Budget Report
Rice Elementary PTA

Description	2009-10 Actual	2009-10 Budget
Carryover Funds From 2008-09		
<i>Reserve for Playground Project</i>		\$ 19,733.28
<i>Total Cash Balance Carryforward</i>	\$ 28,568.44	
Income		
<i>Art from the Heart Spring Fundraiser -- Art Project</i>	\$ 6,391.00	\$ 3,500.00
<i>Box Tops</i>	845.60	400.00
<i>Directory</i>	668.51	300.00
<i>Donations</i>	231.59	
<i>Environmental (recycling)</i>	89.91	500.00
<i>Fall Fundraiser</i>	55,536.82	24,286.00
<i>Family Fund Night</i>	13,082.33	3,500.00
<i>Fifth Grade Graduation-Fundraiser and donations</i>	2,506.90	
<i>Interest Income</i>	156.67	50.00
<i>Membership</i>	2,837.00	3,000.00
<i>State 1800</i>		
<i>Local 1200</i>		
<i>Playground Fundraiser</i>	1,289.93	
<i>Play Day Fundraiser</i>	800.50	
<i>Play Day Donations</i>	400.00	
<i>School Supplies</i>	1,649.00	6,000.00
<i>Spirit Sales</i>	9,308.00	3,500.00
Total Income - YTD	\$ 95,793.76	\$ 64,769.28
Total Income and Carryover Funds	\$ 124,362.20	
Expenses:		
<i>Administration</i>	\$ 1,217.03	\$ 2,600.00
<i>Awards</i>	236.00	400.00
<i>Camp Tyler Scholarships</i>	-	-
<i>City Council Dues</i>	255.00	700.00
<i>Dues 75</i>	75.00	
<i>Founders Day 590</i>		
<i>Scholarship 25</i>		
<i>Yearbooks 10</i>		
<i>Cultural Arts (reflections)</i>	-	300.00
<i>Dad's Day</i>	110.01	550.00
<i>Directory Expense</i>	243.27	300.00
<i>Drug and Health Education</i>	1,199.00	1,200.00
<i>Environmental Projects</i>	-	500.00
<i>Fall Fundraiser Expense paid to Company</i>	31,884.00	14,086.00
<i>Fall Fundraiser Incentives</i>	367.02	1,000.00
<i>Family Fun Night Expense</i>	4,256.07	2,000.00
<i>Art from the Heart</i>	2,947.58	2,000.00
<i>Fifth Grade Grad fundraiser & Party</i>	1,232.69	1,086.64
<i>Historian</i>	-	-
<i>Hospitality 2000</i>	790.11	2,500.00
<i>Membership Dues</i>	1,914.50	1,800.00
<i>Membership Drive</i>	227.34	400.00
<i>Newsletter</i>	557.11	800.00
<i>Playday</i>	-	4,000.00
<i>PTA Projects</i>	11,404.13	
<i>Playground Project</i>	31,353.97	36,355.88
<i>Sales Tax</i>	722.87	500.00
<i>School Supplies Expense</i>	930.37	6,000.00
<i>Special Programs</i>	596.83	1,500.00
<i>Spirit Expense</i>	7,251.67	3,200.00
Total Expenses	\$ 99,771.57	\$ 83,778.52
Residual Bal(Cash Available Less Expenses)	\$ 24,590.63	
Check Register Balance as of April 18, 2010	\$ 24,590.63	\$ -

**2010-2011 Budget Report
Rice Elementary PTA**

Description	2010-11 Actual	2010-11 Budget
Carryover Funds From 2009-10		
<i>Reserve for Playground Project</i>	\$	-
<i>Total Cash Balance Carryforward</i>	\$ -	
Income		
<i>Art from the Heart Spring Fundraiser -- Art Project</i>	\$ -	\$ 5,500.00
<i>Box Tops</i>	-	400.00
<i>Directory</i>	-	300.00
<i>Donations</i>	-	
<i>Fall Fundraiser</i>	-	24,286.00
<i>Family Fund Night</i>	-	6,500.00
<i>Fifth Grade Graduation-Fundraiser and donations</i>	-	
<i>Interest Income</i>	-	50.00
<i>Membership</i>	-	3,000.00
<i>State 1800</i>	-	
<i>Local 1200</i>	-	
<i>Play Day Fundraiser</i>	-	
<i>Play Day Donations</i>	-	
<i>School Supplies</i>	-	6,000.00
<i>Spirit Sales</i>	-	3,500.00
Total Income - YTD	\$ -	\$ 49,536.00
Total Income and Carryover Funds	\$ -	
Expenses:		
<i>Administration</i>	\$ -	\$ 2,600.00
<i>Awards</i>	-	400.00
<i>Camp Tyler Scholarships</i>	-	-
<i>City Council Dues</i>	-	700.00
<i>Dues 75</i>	-	
<i>Founders Day 590</i>	-	
<i>Scholarship 25</i>	-	
<i>Yearbooks 10</i>	-	
<i>Cultural Arts (reflections)</i>	-	300.00
<i>Dad's Day</i>	-	550.00
<i>Directory Expense</i>	-	300.00
<i>Drug and Health Education</i>	-	1,200.00
<i>Environmental Projects</i>	-	250.00
<i>Fall Fundraiser Expense paid to Company</i>	-	14,086.00
<i>Fall Fundraiser Incentives</i>	-	1,000.00
<i>Family Fun Night Expense</i>	-	4,000.00
<i>Art from the Heart</i>	-	2,000.00
<i>Fifth Grade Grad fundraiser & Party</i>	-	1,500.00
<i>Hospitality 2000</i>	-	2,500.00
<i>Membership Dues</i>	-	1,800.00
<i>Membership Drive</i>	-	400.00
<i>Newsletter</i>	-	800.00
<i>Playday</i>	-	4,000.00
<i>PTA Projects</i>	-	
<i>Sales Tax</i>	-	500.00
<i>School Supplies Expense</i>	-	6,000.00
<i>Special Programs</i>	-	1,500.00
<i>Spirit Expense</i>	-	3,200.00
Total Expenses	\$ -	\$ 49,586.00
Residual Bal(Cash Available Less Expenses)	\$ -	
Check Register Balance as of April 1, 2010	\$ 23,901.11	\$ (23,901.11)